

**REQUEST FOR PROPOSALS (RFP)
ACCELA PERMIT SOFTWARE TECHNICAL SUPPORT AND
ENHANCEMENT FOR THE CITY OF STOCKTON,
CALIFORNIA (PUR 20-012)**

ADDENDUM No. 3

DATE: 7/6/20

To All Potential Bidders:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each proponent's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

**PLEASE NOTE THE FOLLOWING CHANGES TO REQUEST FOR PROPOSALS (RFP)
ACCELA PERMIT SOFTWARE TECHNICAL SUPPORT AND ENHANCEMENT FOR
THE CITY OF STOCKTON, CALIFORNIA (PUR 20-012)**

Questions & Answers

1. Is the Accela Civic Platform Agency Hosted or Accela Subscription?
[Our system is hosted by Accela via subscription.](#)
2. For Scripting, is the City utilizing version 2.0 or 3.0 scripting?
[Much of the scripting is the older version. As we make updates we would like to change to the new version of the scripting.](#)
3. For the existing records and/or new records, are any of those renewable processes? If so, how many?
[Potential new record types may be based on existing or be repeatable, but there may be stand-alone new records depending on our needs moving forward.](#)
4. For Inspector Routing, is the desire to integrate with a 3rd party routing software, or is the need for auto-assignments within the Civic Platform using area/type of inspections?
[The City's intent is to maximize the capabilities inherent within Accela. If there is a strong business case that can be made for integrating a 3rd party routing software, then that can be considered.](#)
5. For the data conversion of the Access database, what types of data are contained within the database (record details, user defined fields, inspection data, workflow data and/or fee/payment information)?
[The Accela database houses historical development project information for our engineering](#)

team, including project details such as basis project information, tasks, and payment information related to bonds and cash securities.

6. The RFP was issued after the March date referenced in Addendum No 1. Please verify that an email with the pdf is all that is required for an acceptable response to the RFP, since the RFP (dated after the March COVID date specified in the Addendum) references 1 original, 4 copies and a USB?

Addendum #1 states all RFPs shall be submitted via email by referencing the project number and name in the subject line of the email. The submittals should be in .pdf format and sent via email to city.clerk@stocktonca.gov.

http://www.stocktongov.com/bfDocs/PUR-20-012_ADDENDUM_Electronic%20Submissions.pdf

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, July 9, 2020, City Clerk’s Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? _____ (Procurement Specialist’s initial)